

## NEW DashComm® Features

*Continuing to streamline property communications and accounts so that you have more time to focus on what really matters – your business!*

DashComm has had a transformative year! As you probably know, DashComm is a website that allows all of our Neighbors (you!) to communicate more easily with the correct Phillips Edison (“PECO”) contacts (Property Manager, Billing Representative, etc.), get fast access to your lease documents, submit sales and more. We’re excited to share that the DashComm Team recently unveiled some significant enhancements that will save you time and get you back to the business of running your business!

### VersaPay: Automate Your Payments

Our new invoice system, VersaPay ARC, has been enabled at all centers for Neighbors with Accounting or Owner access levels. VersaPay ARC is an accounts receivable program that excels in invoicing, automation, and payments solutions to improve cash conversion to drive better customer service. Now is a great time to convert to the online and mobile experience!

### Conversations: Let’s Talk!

“Conversations” have also been enabled at all centers for Neighbors with all access levels in DashComm! The conversations tool allows you to reply to a News Blast by clicking a link in your email notification. This link will take you straight into the DashComm News Blast where you can post a question directly to the sender. This will begin a “conversation” in a chat-like box for you and the PECO employee to discuss the News item in question.

### Coming Soon

In the coming months, stay tuned for additional upgrades such as:

- A more user-friendly request screen, which includes an enhanced attachment feature, and the ability to create requests with less clicks.
- A Conservice integration that will allow Neighbors being billed utilities by Conservice access to their online accounts through an easy single-sign-on experience.

**Have questions or want training? Reach out!** If you have any questions regarding your DashComm account or would like to schedule a more in-depth training of the tool, please do not hesitate to reach out to [dashcomm@phillipsedison.com](mailto:dashcomm@phillipsedison.com). We welcome your feedback so that we can continue to evolve the tool in ways that will help make running your business as seamless as possible!



### PROPERTY CONTACTS

Metered Utility Questions  
844.286.8130

Accounts Receivable  
[arrequests@phillipsedison.com](mailto:arrequests@phillipsedison.com)

**FOR AFTER-HOURS MAINTENANCE  
EMERGENCIES, CALL 866.422.3347**



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#### PROPERTY MANAGER

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#### ADDITIONAL CONTACTS

ENTER ADMIN CONTACT  
xxx.xxx.xxxx • [namename@phillipsedison.com](mailto:namename@phillipsedison.com)

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Accounts Receivable  
[arrequests@phillipsedison.com](mailto:arrequests@phillipsedison.com)

